

Procedures for Eagle Scouts

- 1 When a Life Scout is considering working towards Eagle, he should talk to his Scoutmaster and or an Eagle Coach to discuss his ideas or to get ideas about appropriate projects.
- 2 After meeting with his unit leaders or coach he should set up a meeting with the organization he wants to do a project for to present his project ideas or to ask what projects they might need.
- 3 When the scout and the organization have agreed on a project, the scout should go back to the unit leaders and or Eagle Coach and discuss what paperwork needs to be filled out and when.
- 4 The unit leaders should direct the scout to go to scouting.org - advancement resources, scbsa.org or btdistrict.org to download onto his computer the most current Eagle Scout Workbook, Eagle Scout Application and Letters of Recommendation (only on scbsa.org & btdistrict.org)
- 5 The unit leader or eagle coach will help guide the scout in filling out the proposal section of the Eagle Workbook along with helping him plan the project.
- 6 Once the proposal section is filled out and reviewed by the Unit leader and or eagle coach the scout arranges to present his project proposal to the organization, scoutmaster or eagle coach and unit committee so they can approve the concept and sign off in the appropriate spaces. The scout also signs off on his promise.
- 7 Then the scout should be directed to contact the district advancement chair who will start an eagle tracking sheet for the scout and will then either set up an appointment to meet with him or assign him a district advancement representative.

- 8 The scout will be required to bring the entire current Eagle Workbook with the proposal section filled out with all signatures along with pictures of the area and any diagrams, the Eagle Application not filled out and the six blank letters of recommendation. He must come with a parent and be in a Class A uniform. If the scout does not have a Class A uniform then he should wear as much as he has or be dressed appropriately for the meeting.
- 9 At the meeting the district representative will approve the project and or recommend changes in the proposal and either sign the project off or request the scout to come back with the corrected paperwork.
- 10 After the approval the advancement representative will go over the rest of the project paperwork, Eagle application, letters of recommendation and the Essay for requirement # 7.
- 11 In the event the unit has no Eagle Coach and the unit leaders are unfamiliar with the eagle paperwork the scout should contact the District Advancement Chair Mr. Al Westrich 631-698-6040

EAGLE COACH IS NEW A POSITION - APPLICATION REQ
- TRAINING REQ